Name of person making notes:	
Date:	
Town:	
Location:	
Description IN:	
Description OUT:	

This sheet is for one site, one day, two different counting periods of two hours each. Big picutre: typically, a full set of counts will be: 1.) at the same location 2.) at the same two hour block of time each day (such as 11 AM to 1 PM or 5 PM to 7 PM) and 3.) be carried out on three weekdays and three weekend days, either all in one week (consecutive days Tues through Sun) OR do one weekday and one weekend day per week for three consecutive weeks. At the end of the count, all the data will be multiplied by a standard formula in order to extrapolate generally reliable estimates for daily, weekly, monthly and annual use.)

If you are counting at a location where there also a mechanical counter, position yourself at least 100 feet from the mechanical counter, and in a way that does not cause people to linger or mill about in the vicinity of the mechanical counter.

Count each person passing by, in each category, each time they pass by. Wheelchairs, babystrollers, skateboards, etc are "other" and make a comment in the notes section describing other. Move to a new line every 15 minutes.

Observed Weather Legend: S=mostly sunny; C=cloudy; L=light precipitation and H=heavy precipitation or bad weather.

thoughts, observations, sketches:

If you get a chance to chat with folks – such as, if they ask what you are doing . . .

Tell them a little bit about the work we do – advocating for and maintaining local trails. Getting real numbers about who is using the trail really helps with this work.

Bring with you some handouts, such as a CVTA brochure – these also direct them to where they can get more info.

And, very important, ask them to share their observations about the trail. How often do they use it? What uses do they see? What work do they want done on the trail?

15 min intervals	n bike als in out		ped + ski in out		equestrian in out		motorized in out		other in out		TOTAL PEOPLE	dogs in out		weather	notes
start time:															
end time:															
2 HR TOTAL															
start time:															
end time:															
2 HR TOTAL															